

C O P Y

7 August 1947

MEMORANDUM TO: Assistant Director, Special Operations
Executive for Administration and Management
Chief, Personnel Branch, A&M

SUBJECT: Personnel Actions for Personnel of the
Office of Special Operations

1. Personnel actions covering OSO personnel to be paid from vouchered funds will be handled under the provisions of [REDACTED] dated 13 December 1946.

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(1) Actions will be hand carried by a designated representative of the Assistant Director for Special Operations to the Chief, Personnel Branch, A&M;

(2) Chief, Personnel Branch, A&M, will personally take action in those cases within his delegated authority and return them personally to OSO;

(3) Chief, Personnel Branch, A&M, will hand carry those cases requiring action by the Executive Director directly to the Executive Director, and upon completion of action return them personally to OSO.

b. (1) The Assistant Chief, Personnel Branch, will act for his Chief when that individual is absent.

(2) Executive for A&M will act for the Executive Director when that individual is absent.

c. Knowledge of personnel actions on semi-covert OSO personnel will be completely restricted to the four individuals indicated above and will not under any circumstances be processed in the usual manner for personnel actions on individuals paid from vouchered funds.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE: